| Date Required | State  (Done / Not Done) | Learning Area | Description | Instructor |
| --- | --- | --- | --- | --- |
|  |  | *Intro to Systems* | Introduction to systems (controllers, hardware, software) that are routinely interacted with by the project team. |  |
|  |  | *Intro to Software labs* | Understand resources available for software development and testing – know software development and testing lab locations and equipment in each. Understand basic lab safety requirements. |  |
|  |  | *Learn the Markets you serve* | Gain high-level understanding of each of the markets your team serves. Gain understanding of structure and the team members for the marketing teams. |  |
|  |  | *Application overview* | *Gain awareness and high-level understanding of all applications the team supports.* |  |
|  |  | *Factory floor tour* | Become familiar with the major areas in the factory. Review basic safety procedures (glasses, closed-toe or safety shoes, restricted areas) |  |
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