



Documentation Resources

December 17, 2018 Rev G



Documentation Resources

- There are several documentation tools and resources available to use.
 - Standard Torque Specifications
 - Finder
 - DOD Documents on Demand
 - ECHO Product Manuals
 - ECHO CD Reference
 - Archive CD Reference
 - POND Projects on Demand
 - MTS Q&A application
 - Salesforce.com
 - FSE Wiki
 - Field Service Intranet page



Standard Torque Specifications

- » Bolts are torqued to specific design requirements to ensure a reliable product.
 - Anytime a bolt is loosened or the configuration of a component is modified, consult the system assembly drawings.
 - Always use bolt torques found on MTS assembly drawings first. If no drawing exists, use the standard torque charts.
 - Most manufacturers recommend to always return a torque wrench to zero when you are finished using it.
- Link to MTS Standard Torque Chart

MTS Standard Torque Charts



Standard Torque Chart – US Customary

MTS FSE MODULAR TRAINING

Bolt Ratings and Torque Requirements - U.S. Customary Sizes

Coarse Thread Series (Preferred)

		Soc	ket Head	Cap Scre	WS ¹	Hex Bolts²						
	Tensile Area	Workin	g Force	Torque	³ (lube)	Workin	g Force	Torque³ (lube)				
Size	(in.²)	(kN)	(kN) (kip) (N·m) (lbf·ft) (kN)		(kN)	(kip)	(N·m)	(lbf·ft)				
2-56	0.0037	1.04	0.233	0.51	0.38	0.74	0.166	0.36	0.27			
4 - 40	0.00603	1.69	0.38	1.1	0.8	1.21	0.271	0.77	0.57			
6-32	0.00909	2.55	0.572	2.0	1.5	1.82	0.409	1.4	1.1			
8-32	0.014	3.93	0.883	3.7	2.7	2.8	0.63	2.6	1.9			
10 - 24	0.0175	4.91	1.1	5.3	3.9	3.51	0.789	3.8	2.8			
1/4 - 20	0.0318	8.92	2.0	13	9.4	6.37	1.43	9.1	6.7			
5/16 - 18	0.0524	14.7	3.30	26	19	10.5	2.36	19	13.8			
3/8 - 16	0.0775	21.7	4.88	47	34	15.5	3.49	33	25			
7/16 - 14	0.1063	29.8	6.70	75	55	21.2	4.78	53	39			
1/2 - 13	0.142	39.8	8.94	110	84	28.4	6.39	81	60			
9/16 - 12	0.182	48.6	10.92	156	115	36.4	8.19	117	86			
5/8 - 11	0.226	60.3	13.6	220	160	45.2	10.2	160	120			
3/4 - 10	0.334	89.3	20.1	380	280	66.9	15.1	290	210			
7/8 - 9	0.462	123.2	27.7	615	454	92.4	20.7	462	340			
1 - 8	0.606	162	36.3	920	680	121	27.3	690	510			
1-1/4 - 7	0.969	259	58.1	1800	1400	194	43.6	1400	1000			
1-1/2 - 6	1.41	375	84.3	3200	2400	281	63.2	2400	1800			
1-3/4 - 5	1.89	502	113	5000	3700	376	84.8	3800	2800			
2 - 4-1/2	2.5	667	150	7600	5600	500	112	5700	4200			
3 - 4	5.97	1590	358	27000	20000	1190	269	20000	15000			
4 - 4	11.1	2960	665	68000	50000	2220	499	51 000	37000			

¹ Use ASTM 574 or threaded rod of equal strength.

For socket head caps crews with diameters less than 0.50 inches, S_{ULT} = 180 ksi, working stress = 63 ksi. For socket head caps crews with diameters greater than 0.62 inches, S_{ULT} = 170 ksi, working stress = 60 ksi.

Use SAE grade5 and ASTM A325, up to 0.75 inch diameter or threaded rod of equal strength.
 For threaded fasteners with SULT = 120 to 130 minimum, working stress = 45 ksi (includes SAE grade5 screws up to 0.75 in.)
 Torque for clamp equal to 1.5 xworking force.



MTS FSE MODULAR TRAINING

Standard Torque Chart – US Customary

Bolt Ratings and Torque Requirements - U.S. Customary Sizes

Fine Thread Series

		So	cket Head	Cap Scre	WS ¹	Hex Botts ²					
	Tensile Area	Workin	g Force	Torque	₽ (lube)	Workin	g Force	Torque³ (lube)			
Size	(in.²)	(kN)	(kip)	(N·m)	(lbf·ff)	(kN)	(kip)	(N·m)	(lbf·ft)		
2- 64	0.00393	1.1	0.248	0.54	0.4	0.788	0.177	0.39	0.29		
4 - 48	0.0066	1.85	0.416	1.2	0.87	1.32	0.297	0.85	0.62		
6- 40	0.0101	2.84	0.639	2.2	1.7	2.03	0.456	1.6	1.2		
8 - 36	0.0147	4.13	0.928	3.9	2.9	2.95	0.663	2.8	2		
10 - 32	0.02	5.6	1.26	6.1	4.5	4	0.9	4.3	3.2		
1/4 - 28	0.0364	10.2	2.29	15	11	7.28	1.64	10	7.7		
5/16 - 24	0.0581	16.2	3.66	30	22	12.2	2.74	22	16		
3/8 - 24	0.0878	24.6	5.53	53	39	17.6	3.95	38	28		
7/16 - 20	0.119	33.3	7.48	83	61	23.8	5.34	59	44		
1/2 - 20	0.16	44.8	10.1	130	94	32	7.2	91	67		
9/16 - 18	0.203	54.2	12.18	174	128	40.6	9.13	131	96		
5/8 - 18	0.256	68.3	15.4	240	180	51.2	11.5	180	130		
3/4 - 16	0.373	99.5	22.4	430	310	74.7	16.8	320	240		
7/8 - 14	0.509	136	30.6	680	500	102	22.9	510	376		
1 - 14	0.68	181	40.8	1000	760	136	30.6	780	570		
1-1/4 - 12	1.07	286	64.4	2000	1500	215	48.3	1500	1100		
1-1/2 - 12	1.58	422	94.9	3600	2700	316	71.1	2700	2000		
1-3/4 - 12	2.19	584	131	5800	4300	438	98.4	4400	3200		
2- 12	2.89	772	174	8800	6500	579	130	6600	4900		
3- 12	6.69	1790	401	31 000	23000	1340	301	23000	17000		

Use ASTM 574 or threaded rod of equalstrength.

For sock et head cap screws with diameters less than 0.50 inches, S_{ULT} = 180 ks i working stress = 63 ks i For sock et head caps crews with diameters greater than 0.62 inches, S_{ULT} = 170 ks i, working stress = 60 ks i

Use SAE grade 5 and ASTM A325, up to 0.75 inch diameter or threaded rod of equal strength.
 For threaded fasteners with SULT = 120 to 130 minimum, working stress = 45 ksi (includes SAE grade 5 screws up to 0.75 in.)
 Torque for clamp equal to 1.5 xworking force.

Standard Torque Chart – SI Metric

Bolt Ratings and Torque Requirements - SI Metric Sizes

Coarse Thread Series (Preferred)

		Soc	ket Head	Cap Scre	WS ¹	Hex Bolts ^z							
	Tensile Area	Workin	g Force	Torque	³ (lube)	Workin	g Force	Torque³ (lube)					
Size	(in.²)	(kN)	(kip)	(N·m)	(lbf·ft)	(kN)	(kip)	(N·m)	(lbf·ft)				
M 35	0.00769	2.05	0.461	1.4	1.0	1.54	0.346	1.0	0.77				
M 47	0.0134	3.58	0.804	3.2	2.4	2.68	0.603	2.4	1.8				
M 58	0.0217	5.79	1.3	6.5	4.8	4.34	0.976	4.9	3.6				
M 6-1	0.0307	8.21	1.84	11	8.2	6.15	1.38	8.3	6.1				
M8-1.25	0.056	14.9	3.36	27	20	11.2	2.52	20	15				
M10-1.5	0.0888	23.7	5.33	53	39	17.8	3.99	40	29				
M12-1.75	0.129	34.4	7.74	93	69	25.8	5.81	70	51				
M16-2	0.24	64.2	14.4	230	170	48.1	10.8	170	130				
M20-2.5	0.376	100	22.5	450	330	75.2	16.9	340	250				
M24-3	0.541	144	32.4	780	570	108	24.3	580	430				
M30-3.5	0.861	230	51.6	1600	1100	172	38.7	1200	860				
M36-4	1.25	335	75.3	2700	2000	251	56.5	2000	1500				
M 42- 4.5	1.72	460	103	4300	3200	345	77.5	3300	2400				
M 48-5	2.26	604	136	6500	4800	453	102	4900	3600				
M 56-5.5	3.12	833	187	10000	7700	625	140	7900	5800				
M64-6	4.12	1100	247	16000	12000	824	185	12000	8800				

¹ Use Grade 12.9 or threaded rod of equal strength with SULT = 1220 MPa, working stress = 410 MPa

² Use Grade 8.8 or threaded rod with S_{ULT} = 860 MPa, working stress = 310 MPa

³ Torque for damp equal to 1.5 x working force.

Standard Torque Chart – SI Metric

Bolt Ratings and Torque Requirements - SI Metric Sizes

Fine Thread Series

		Soc	ket Head	Cap Scre	WS1	Hex Bolts²						
	Tensile Area	Workin	g Force	Torque	³ (lube)	Workin	g Force	Torque³ (lube)				
Size	(in.²)	(kN) (kip)		(N·m)	(lbf·ft)	(kN)	(kip)	(N·m)	l·m) (lbf·ft)			
M 8-1	0.0601	16	3.61	29	21	12	2.7	22	16			
M10-1.25	0.0939	25.1	5.63	56	42	18.8	4.23	42	31			
M12-1.25	0.142	37.8	8.49	100	75	28.3	6.37	76	56			
M12-1.5	0.135	36.1	8.11	97	72	27.1	6.08	73	54			
M16-1.5	0.257	68.7	15.4	250	180	51.5	11.6	190	140			
M20-1.5	0.418	112	25.1	500	370	83.7	18.8	380	280			
M20-2	0.397	106	23.8	480	350	79.4	17.9	360	260			
M24-2	0.592	158	35.5	850	630	118	26.6	640	470			
M27-2	0.764	204	45.8	1200	910	153	34.4	930	690			
M30-2	0.958	256	57.5	1700	1300	192	43.1	1300	950			
M36-3	1.33	355	79.9	2900	2100	267	59.9	2200	1600			
M 42-3	1.86	496	112	4700	3500	372	83.7	3500	2600			
M48-3	2.47	660	148	7100	5300	495	111	5300	3900			
M56-4	3.3	882	198	11000	8200	662	149	8300	6100			
M64-4	4.4	1170	264	17000	12000	880	198	13000	9300			

¹ Use Grade 12.9 or threaded rod of equal strength with S_{ULT} = 1220 MPa, working stress = 410 MPa

² Use Grade 8.8 or threaded rod with SULT = 850 MPa, working stress = 310 MPa

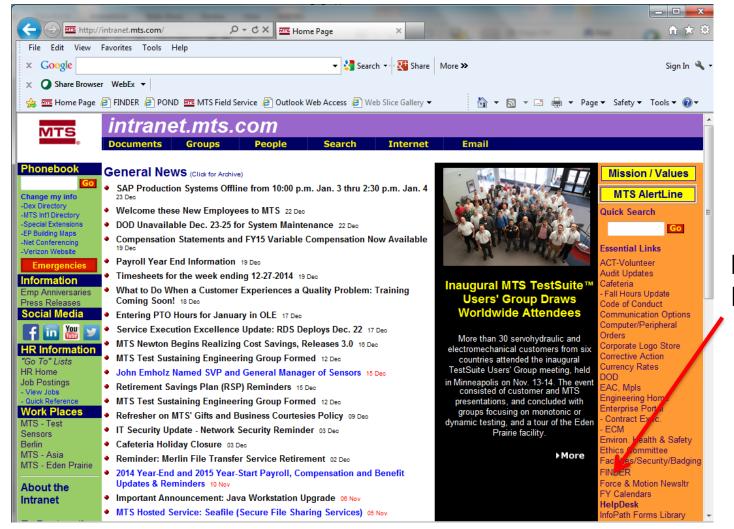
³ Torque for damp equal to $1.5 \times \text{working}$ force.

Finder

- Finder is a searchable data base that is available to FSE's to provide part numbers and other information. It is only available for MTS employee use.
- Finder can be used to locate a Bill of Materials (BOM)
 - The BOM is a list of the parts used when manufacturing a product
- You can also locate drawings using Finder
- To access Finder follow the link on the right hand side of Intranet home page at Intranet.mts.com
- » Alternate access http://sapweb.mts.com/finder/



Finder

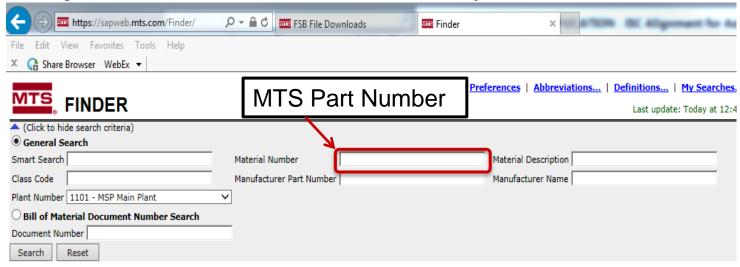


Link to Finder



Finder

- » Search with finder using all or any portion of
 - Part Description (Smart Search)
 - MTS Part Number (Material Number)
 - MTS Part Name (Material Description)
 - Manufacturer Part Number (MTS's Vendor Part Number)
 - Manufacturer Name
- Selecting All for "Plant" will return results from every MTS location worldwide



Finder - MTS Part Numbers

- MTS part numbers also known as Material Numbers are 9 digits long. We display these as 3 groups of 3 digit numbers separated by dashes
 - XXX-YYY-ZZZ
 - Alternate entry method XXXYYYZZZ
 - This is **Not** the manufacturers part number
- » Legacy part numbers are only 8 digits long. The first six numbers are the base number. The last two are the sub numbers indicating length, size etc.
- Legacy part numbers will be displayed in finder using 3 groups of three numbers. Since the original part number only contained 8 digits these will have a leading zero added to them



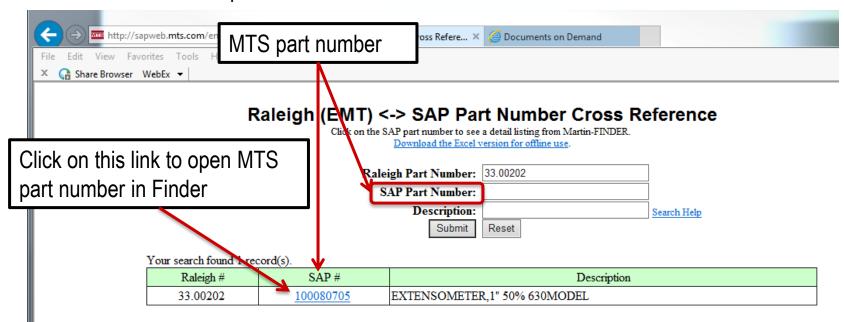
Finder – Raleigh to MTS Part Numbers

- What are Raleigh part numbers
 - A legacy MTS brand of electromechanical load frame called Sintech.
 - An example of a machine model number is Sintech10/D
 - We still support some of this legacy equipment
 - Sintech part numbers are also known as Raleigh part numbers
- Cross referencing old Sintech or Raleigh part numbers to MTS part numbers
 - Raleigh part numbers are a series of two digits: a decimal point and a series of five digits
 - XX.YYYYY
 - The web page for cross referencing Raleigh part numbers to MTS part numbers
 - Raleigh Cross Ref Link



Finder – Raleigh to MTS Part Numbers

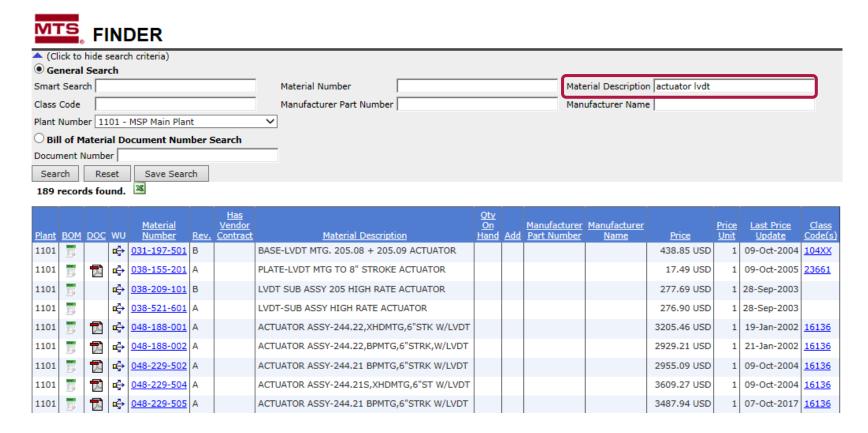
- » Raleigh cross reference web page
 - SAP part number is MTS part number
 - Use either Raleigh part number, MTS part number or description
 - Click submit or press enter





Finder – Searching Tips

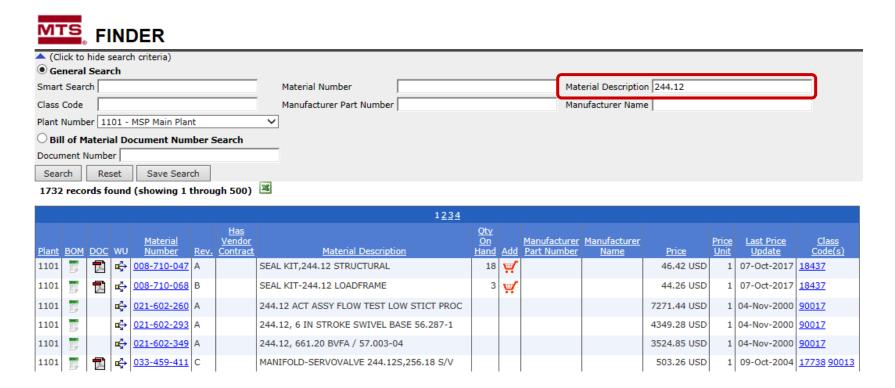
- Entering multiple words will return all entries containing all of the words.
 - Spaces are treated as a logical AND





Finder – Searching Tips

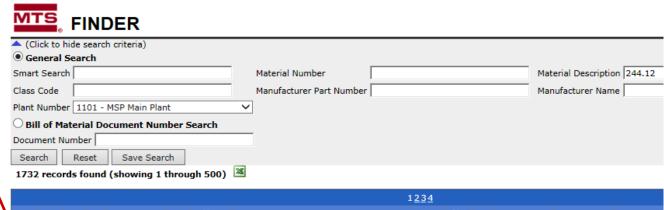
- To find descriptions containing 244.12 use the Material Description field
 - Returns all entries with 244.12 in the description including both complete actuators and actuator components





Finder – Bill Of Materials

- Olick the "Page Icon With The Green Bar" to the left of the part number to return a Bill of Materials (BOM).
 - A BOM is a list of components used to manufacture an item.
 - If there is no icon then a BOM does not exist



Click on page icon with the green bar for BOM

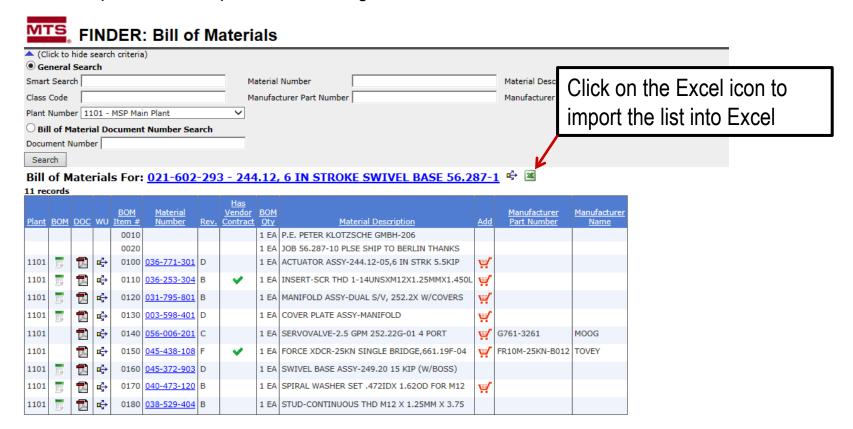
Here it would be all the part and sub assemblies used to manufacture this actuator





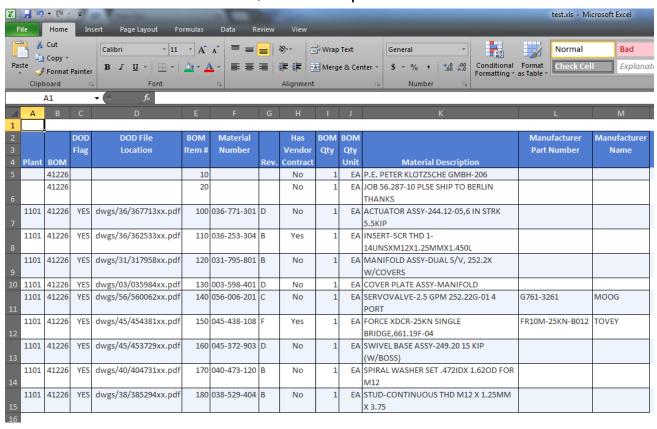
Finder – BOM Export

- Click on the Excel Icon to export a copy of the BOM
 - Exports the complete BOM listing into Excel



Finder – BOM Export

- » BOM exported to Excel
 - BOM could be saved, sorted or printed for offline use





Finder – Where Used

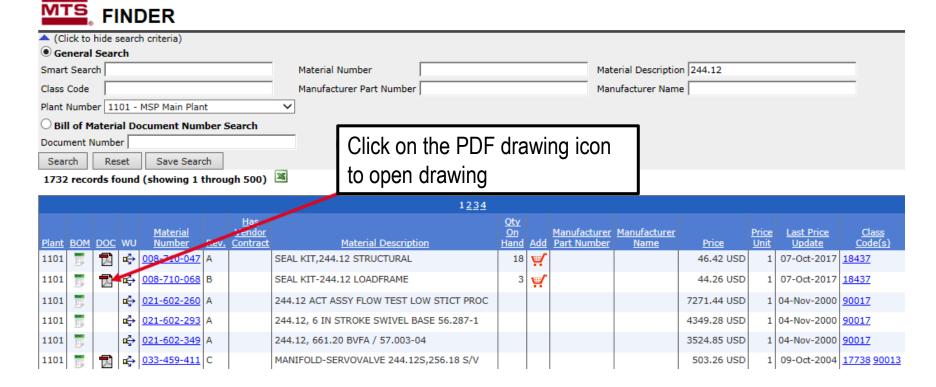
Olick the "Box With Three Arrows" to the left of the part number to find out where this part is used.

	М٦	rs _.	FI	NI	DER									
					h criteria)									
	General Search													
	Smart	Searc	h					Material Number				Mate	erial Descriptio	n 244.12
	Class Code						Manufacturer Part Number					Manufacturer Name		
	Plant Number 1101 - MSP Main Plant				nt		<u> </u>							
	OBil	l of M	ateri	al Do	ocument Nun	nber 9	Search							
	Docun	nent N	lumbe	er										
	Sear	rch	Re	set	Save Sear	ch								
6 11 1 141	1732	reco	rds fo	ound	(showing 1	throu	gh 500)	36						
Click on box with									1 <u>234</u>					
three arrows out the					Material		<u>Has</u> Vendor			<u>Qty</u> On		Manufacturer	Manufacturer	
	Plant		DOC		<u>Number</u>		Contract	<u>Material Description</u>	<u>on</u>	<u>Hand</u>		Part Number	<u>Name</u>	<u>Price</u>
right side 🦳	1101	15	1	₩,				SEAL KIT,244.12 STRUCTURAL		18	₩.			46.42 L
	1101	13	Jan.	4	008-710-068	В		SEAL KIT-244.12 LOADFRAME		3	₩			44.26 L
	1101	25		œŞ→	021-602-260	Α		244.12 ACT ASSY FLOW TEST LO	W STICT PROC					7271.44 L
Will show any	1101	15	7	□	021-602-293	Α		244.12, 6 IN STROKE SWIVEL BA	SE 56.287-1					4349.28 L
•	1101	13		□	021-602-349	Α		244.12, 661.20 BVFA / 57.003-04	4					3524.85 L
material that	1101	2001 21 de	A	₩.	033-459-411	С		MANIFOLD-SERVOVALVE 244.125	S,256.18 S/V					503.26 L
references this part														



Finder – Drawing

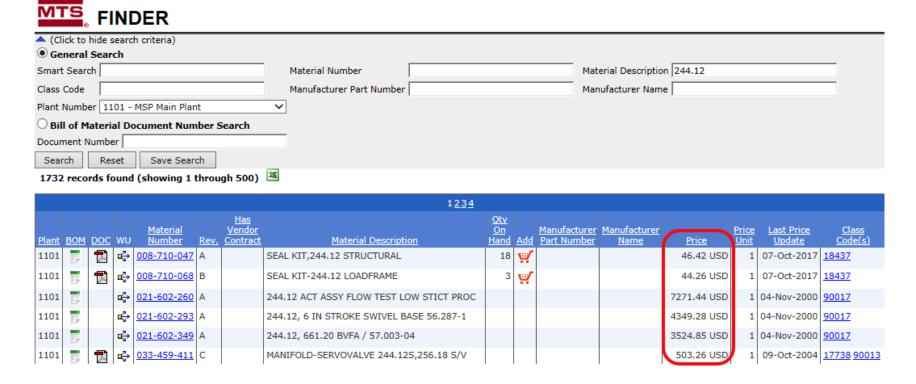
- The pdf icon indicates there is a drawing associated with that part number
 - Click on icon to open drawing





Finder - Cost

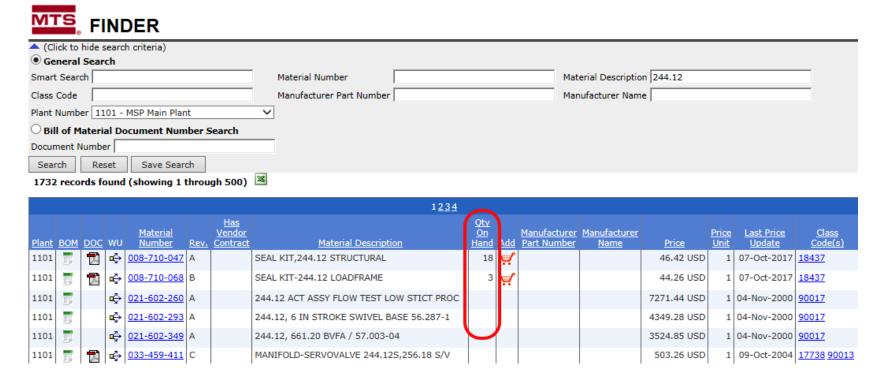
- The price column shows MTS cost to manufacture or purchase
 - This is not the same as customer price
 - This is the number used for figuring warranty cost





Finder – QTY on Hand

- The Quantity on hand column indicates how many are currently in stock
 - This includes any that are reserved for an order
 - Reserved parts may not be available

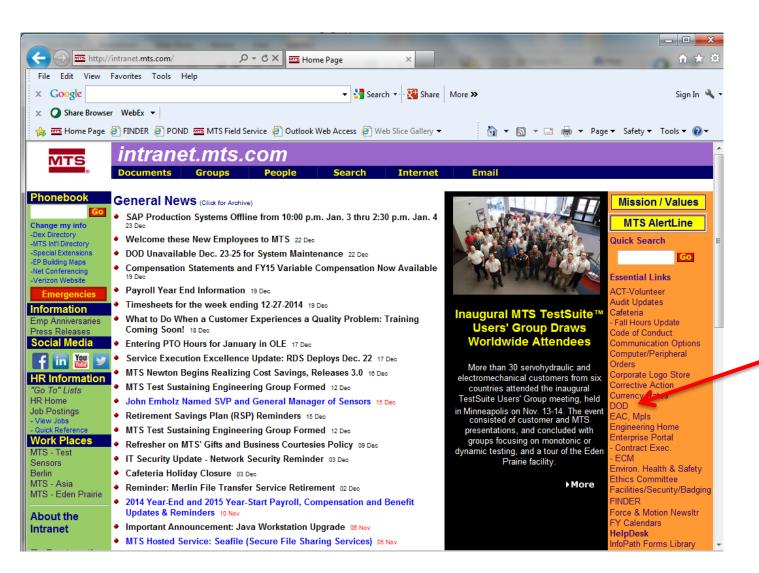


Documents on Demand (DOD)

- Document on Demand is a library of MTS drawings, procedures, and other part numbered documents
 - These are typically Adobe Acrobat (pdf) files however this library also contains other types of drawing files and lists
- » DOD can show both drawings and reference files
 - Drawings can be found on both Finder and DOD
 - 700-XXX-XXX series documents are only available on DOD and not Finder
- To access DOD follow the link on the right hand side of Intranet home page at Intranet.mts.com
 - Alternate access http://msp-dod-s1.go.mts.com/dod/



DOD



Link to



DOD

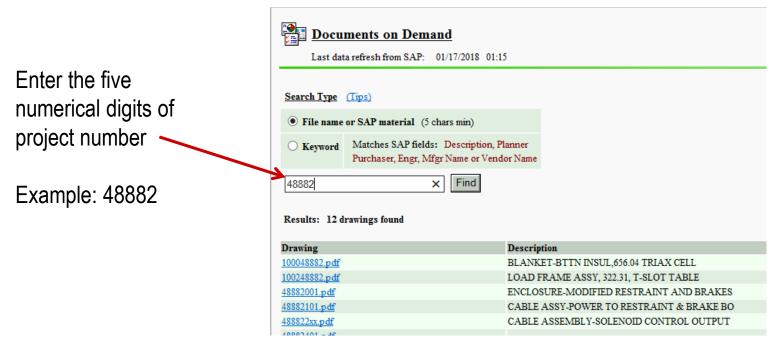
- To Use DOD enter part or all of drawing or reference file and click find
 - Will return all file matches
 - Click on link to open desired file



MTS MTS FSE MODULAR TRAINING

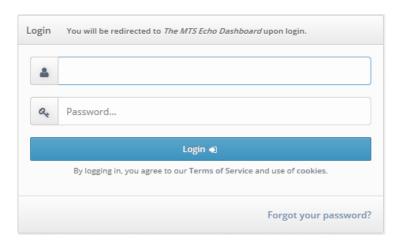
DOD

- DOD could also be used to find drawings associated with a project or ZISO order
 - Example US1.48882 would be 48882
 - Not all projects have drawings associated, more detailed information can be found using Echo > Manuals > Find Projects
 - ZISO 5003886 is not available on DOD but has all information in Echo projects.





- Manuals for standard MTS products are available both using the Intranet and the Internet through the MTS Echo portal.
 - To access manuals https://mtsecho.com/login

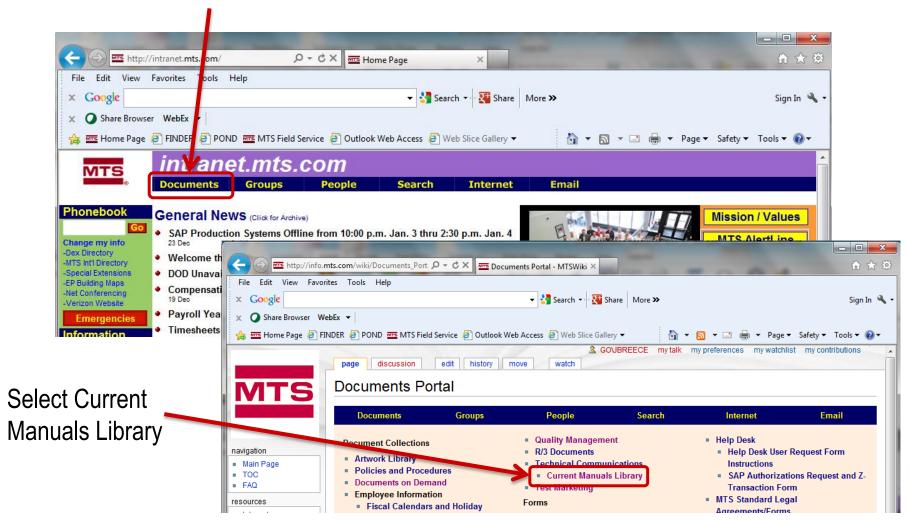


Employees enter their MTS email address and MTS password.

- The following slide shows the old Intranet access
- It will bounce you to the portal above



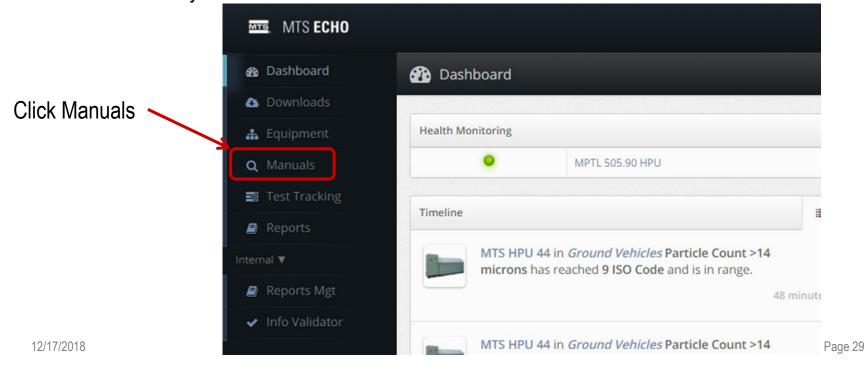
Select Documents





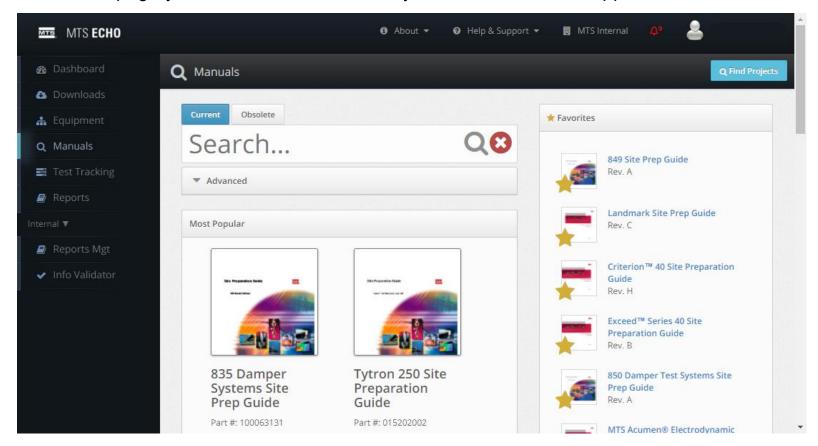
- The Echo Dashboard
 - The page you will be on after logging in
- » Manuals

Will take you to the Search / Favorites Screen





- » Manuals Search / Favorites
 - The page you will work from for all of your documentation support

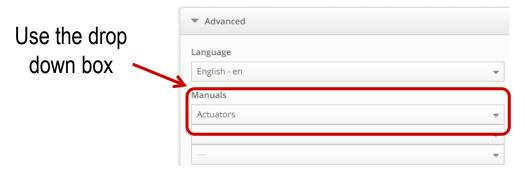




- Enter search criteria and press search
 - Start with a more generic search
 - Example: Use 244 instead of 244.12

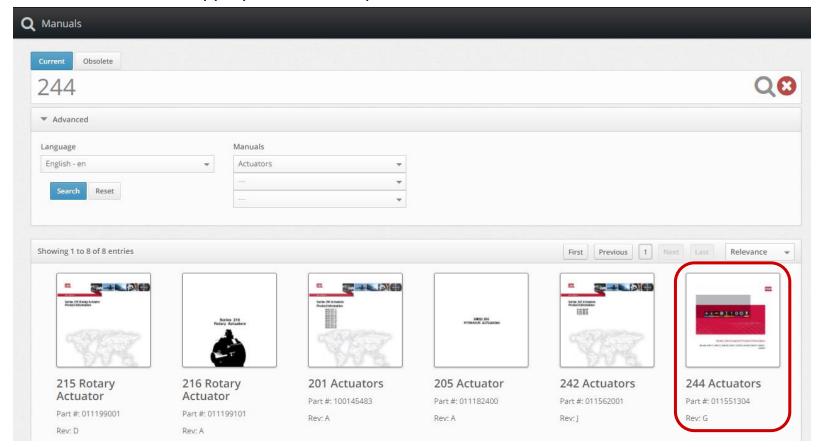


- You can refine your search with the Advanced drop down box





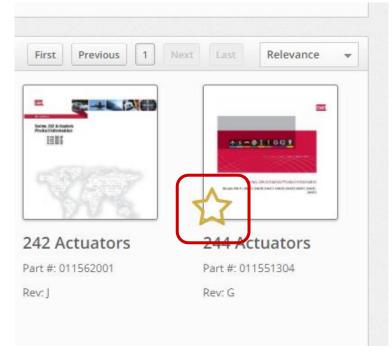
- » All matching results are returned
 - Click on the appropriate link to open





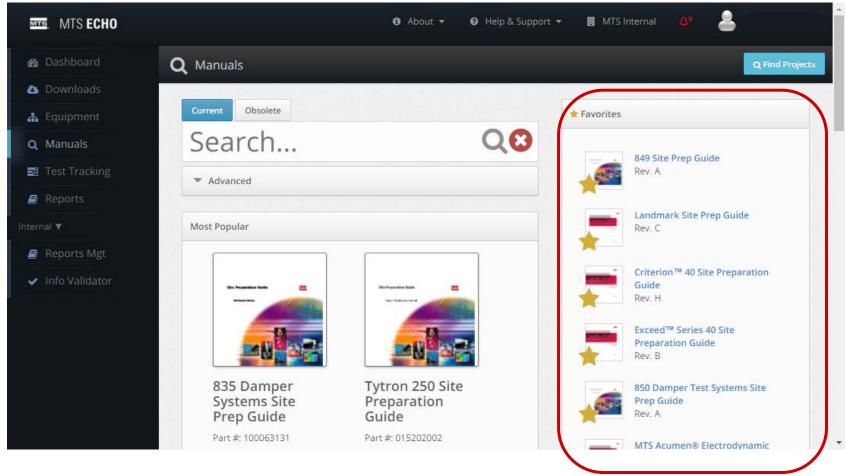
- » MTS employees can see ALL content, some of which are not available to customers
 - <u>Do not</u> share manuals from your MTS logon outside of MTS
 - Use customer logon for customer manual requests
- To add a manual to your Favorites
 - Click the gold star

- To remove a manual from Favorites
 - Click the gold star





» Favorites list



MTS Echo – System Reference CD

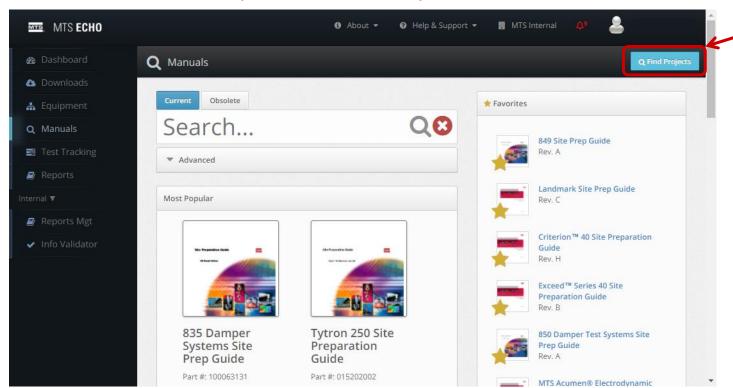
- Each system manufactured using a project receives reference CD of manuals and drawings specific to the system
 - Project orders are orders with a job number which has a format of
 - US1.XXXXX or US2.XXXXX or DS1.XXXXXX or JS1.XXXXX as well as other combinations. The XXXXX is 5 digits representing the order number
 - Example: US1.48882
- To view the system reference CD for systems shipped after April 5, 2017
 - Use MTS Echo



MTS Echo – System Reference CD

» From MTS Echo Manuals page

- Select Find Projects on the upper right side



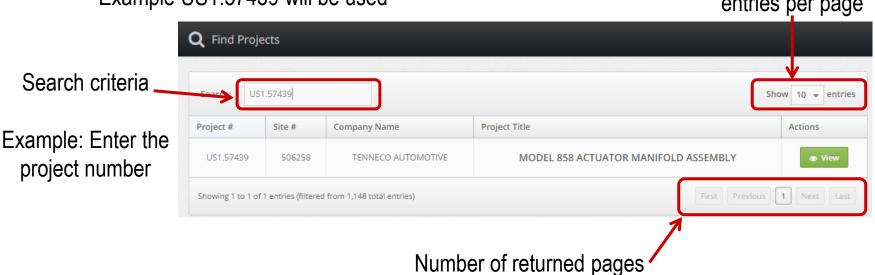
Click find projects



MTS Echo – System Reference CD

- » Find Projects Search
 - Search criteria could be any part of project number, sales order number, site number or project title
 - Display is typical of most search engines today
 - Example US1.57439 will be used

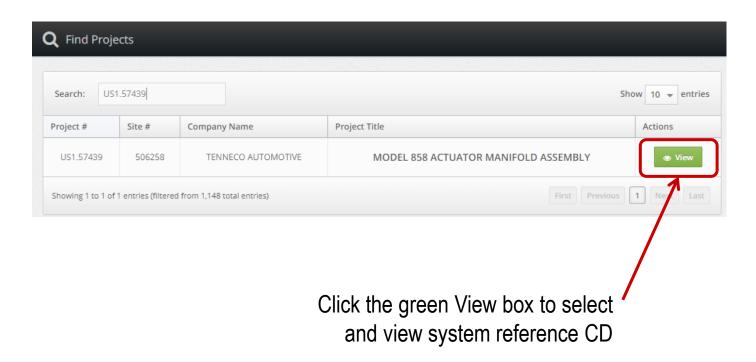
Number of returned entries per page





MTS Echo – System Reference CD

- » Find Projects Search Continued
 - Project system reference CD selection





MTS Echo – System Reference CD

» System Reference Documentation Page

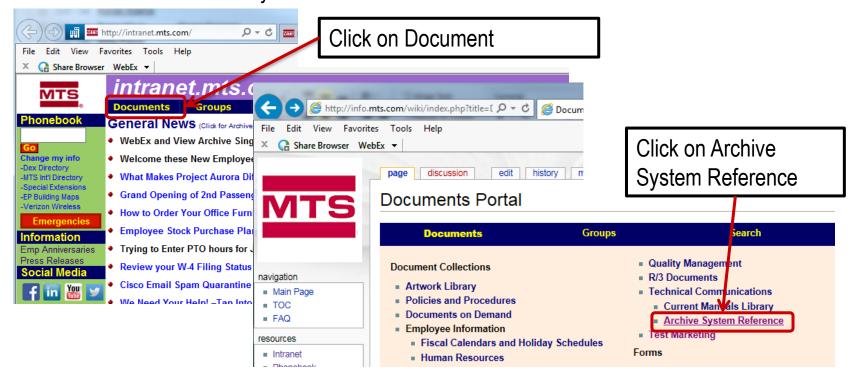
- System Reference CD could be downloaded for offline use

Typical page layout Click to download System Reference Welcome System Reference documentation to local device MODEL 858 ACT Top Level Parts List **ASSEMBLY** 100347504 Download MODEL 858 ACTUATOR MANIFOLD ASSEMBLY Top Level Parts List Low Flow Upgrade VA NUM SALTMENTS OF STR. 242.03 Actuator PACING STREET, STR. Manuals Low Flow Upgrade 100335678 LOW FLOW UPGRADE KIT-858 LF, 55222 No. MEASURED TO THE RESERVE AND Management of 57660403 CABLE ASSY, LOW VELOCITY SOLENOID, 6FT



Archive – System Reference CD

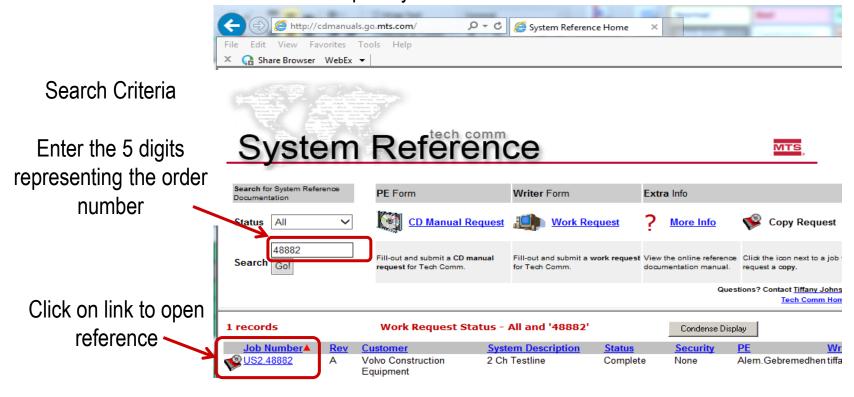
- To view the system reference CD for systems shipped prior to April 5, 2017
 - From the Intranet.mts.com home page select "Document" from the links near the top
 - Alternate access http://cdmanuals.go.mts.com/
 - Select "Archive System Reference"





Archive – System Reference CD

- Enter the search criteria and Click "Go!"
 - Can be order number, customer name, PE name, other search terms
 - Click on link in results to open system reference CD



MTS SE MODULAR TRAINING

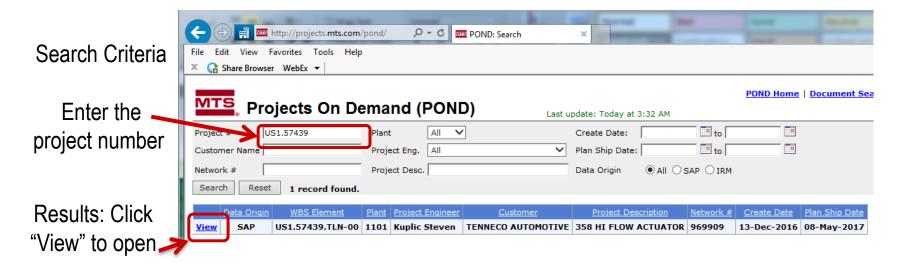
POND

- Order details for a system manufactured using a project can be found on POND
 - Orders with the format US1.XXXXX or similar.
- » Access to POND is limited
 - All FSE's have access to POND but not all employees have access to POND
 - Contact helpdesk for access to POND using the link in the browser when access is denied.
- To access POND from the Intranet home page at intranet.mts.com
 - Select the link on the right side to "POND"
 - Alternate access http://projects.mts.com/pond/



POND

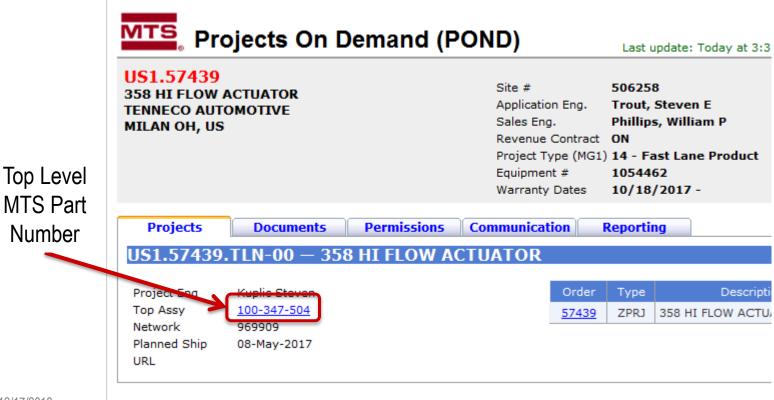
- At the POND home page enter the search criteria and Click "Submit"
 - Any part or all of a project number. For best results only enter the 5 digits which follow the first 3 characters and period. Do not enter the period
 - You can also search by Customer Name or description.





POND

- On the "Projects" tab is a link to the top level MTS part number
 - Pressing this link opens Finder using the top level part number
 - From Finder you can then get a BOM of the system





MTS Q&A Application

- What is the MTS Q&A application
 - MTS world wide FSE question and answer software
 - Proprietary MTS application
 - Runs on Windows notebook PC, Android devices and IPhone / IPad
- When you have a technical question
 - Search the data base for answers
 - Ask technical question
 - Instant notifications of questions and answers
 - Continual updates based on World Wide FSE feedback
 - High priority flags



- You will need to activate your account after installation
 - Use mtsfse for your invitation code, after logging in with your MTS email and password.
- Installation of the Android Devices mobile application
 - Search the Google Play Store for 'MTS Q&A'
 - Install the app directly from the Play Store
 - Launch the app and login with your MTS email and standard MTS password
- Installation of the Windows application
 - Click this link from your Windows computer Windows Installation Link
 - If you are prompted to login, login to Echo with your MTS credentials to start the download
 - When the download completes, run the .exe to install the Windows application
 - Launch the application and login with your MTS email and standard MTS password

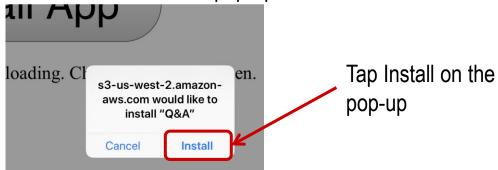


- » Installation of the iOS iPhone / iPad mobile application
 - Tap the iOS Application link <u>from your device</u>
 - iOS Application Installation Link
 - Tap the "Install App" button





- Installation of the iOS iPhone / iPad mobile application Continued
 - Select "Install from the pop-up.



- The app will begin downloading to your home screen
- You will see either this pop-up or the one on the next page

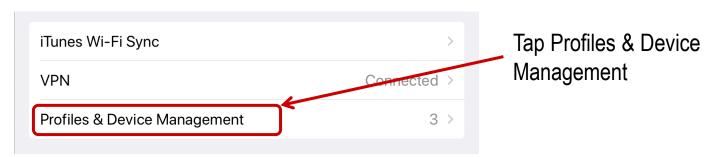




- Installation of the iOS iPhone / iPad mobile application Continued
 - Or you might see this pop-up



Open Settings > General > Device Management or Profiles & Device Management

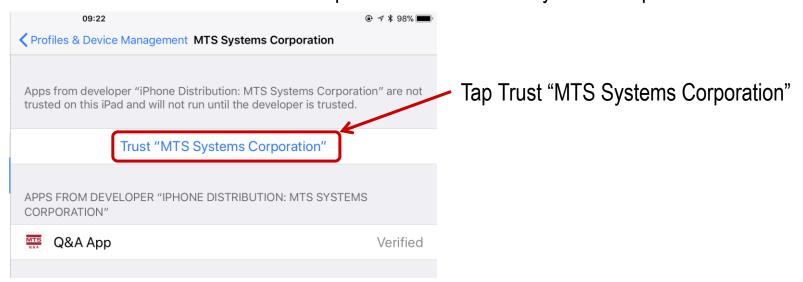




- Installation of the iPhone / iPad mobile application Continued
 - Select MTS Systems Corporation and trust as a developer

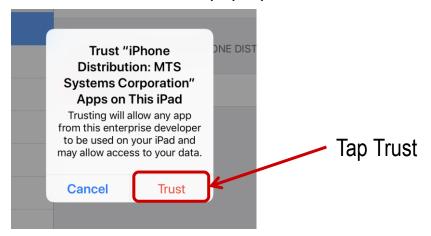


- To set MTS as a trusted developer select Trust "MTS Systems Corporation"





- Installation of the iPhone / iPad mobile application Continued
 - Select trust on the pop-up

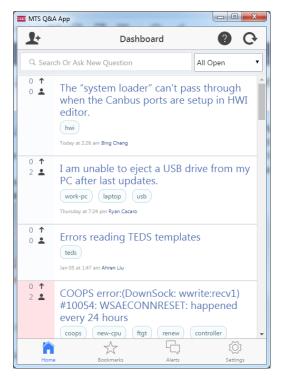


- From the home screen tap the app icon to launch application
- Login with your MTS email and standard MTS password
- Very important that you allow push notifications when prompted



MTS Q&A Application

- » MTS Q&A Application Dashboard
 - For a detailed explanation of MTS Q&A see link to brochure
 - Link to MTS Q&A Brochure
 - Example of MTS Q&A Dashboard



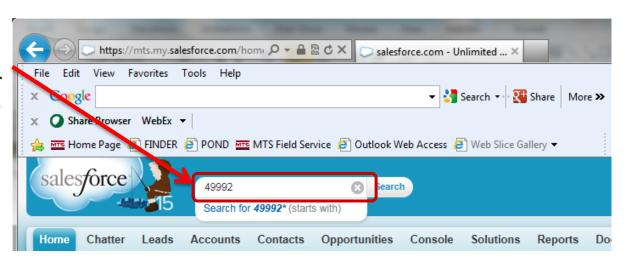


Salesforce.com

- Salesforce.com is the sales tool used during the quoting and sales process.
 - Can review quote for definition of equipment and services sold
 - Access is limited to customers in your area
- Use the "Search" window at the top to search for customer name, site, or project number
- » After searching choose the opportunity
 - The quotation can typically be found in either the "Notes and Attachments" Section or the "Newton Quotes" section

Search criteria

Example: Enter project number



MTS SEE MODULAR TRAINING

FSE Wiki

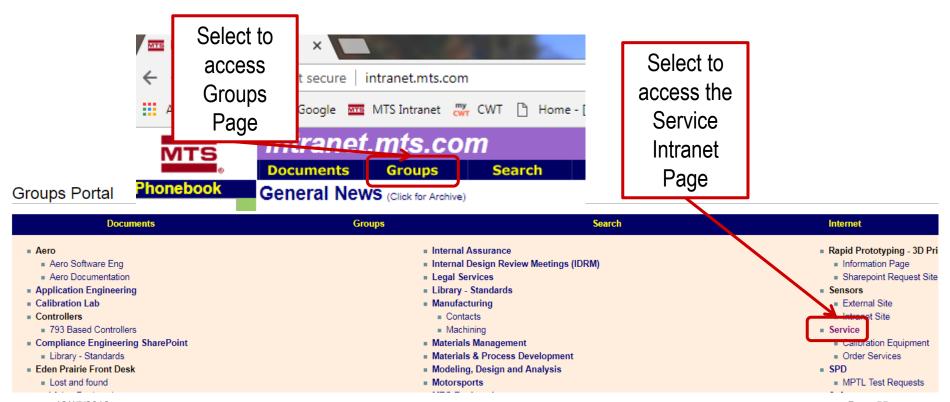
- The FSE Wiki has been created as a general resource for the FSE
 - Any FSE can contribute to the wiki by editing the topic of their choice
 - The FSE Wiki can be found by clicking on the wiki link on the right side of the intranet home page and then searching the wiki for FSE
 - Alternate access http://info.mts.com/wiki/index.php?title=FSE_Wiki





Field Service Intranet Page

- To access the Field Service Intranet page
 - From the home page at intranet.mts.com select the "Groups" link near the top of the page
 - Select the "Service" link from the groups page
 - Alternate access: http://spintranet.mts.com/sites/service/fieldService/Pages/default.aspx

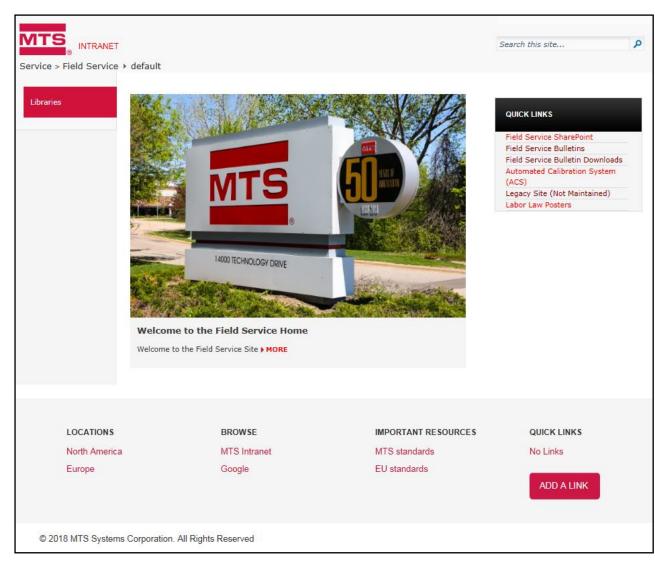


12/17/2018

Field Service Intranet Page



- An intranet page for MTS Field Service contains various links for the FSE
 - Field Service SharePoint
 - Field Service Bulletins
 - Field Service
 Bulletins
 Downloads
 - AutomatedCalibration System (ACS)
 - Legacy Site (Not Maintained)
 - Labor Law Posters

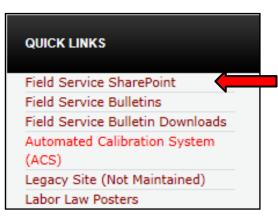


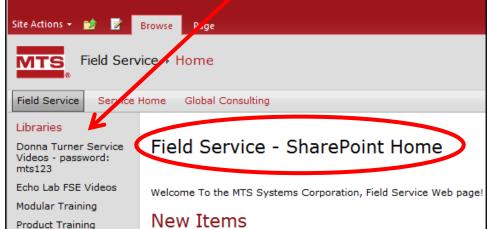
Field Service Intranet Page Field Service SharePoint Link

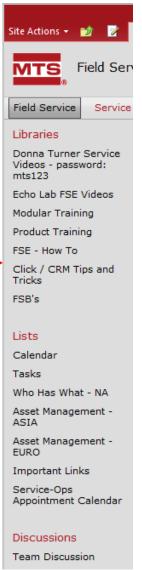


From the Field Service Intranet Page use the Quick Links to access the Field Service SharePoint site.

The "Field Service SharePoint" site has many useful links on the left side of the page. See the screen shot of the menu.







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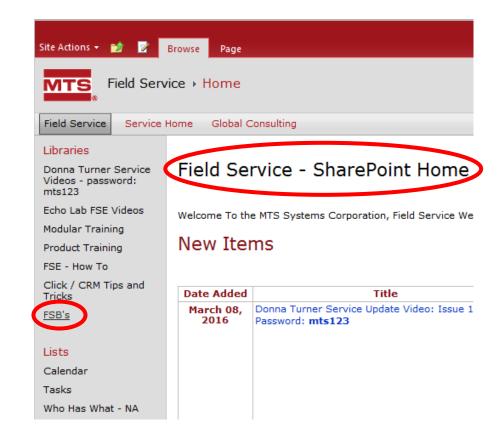
Field Service Bulletin SharePoint (FSB"s)

- » Field Service Bulletin's (FSB)
 - Background technical information alerting to possible issues
 - Give details on systems affected and troubleshooting
 - Give part numbers should parts be required
 - Give reference material
 - Advise if issue covered under warranty
- » Field Service Bulletin (FSB) Access Location
 - Current FSB's are located in the Field Service Share Point
 - » All information in one place
 - » Easer to navigate
 - Legacy FSB's are located on one of the Corporate servers
 - » Harder to access
 - » Information in several places
 - » All legacy FSB's will be moved to Field Service Share Point



Field Service Bulletin SharePoint

- Field Service Bulletin's (FSB's) are located on the Field Service SharePoint site.
- » Select "FSB's" on left.
- » NOTE: Field Service Bulletins released October 2018 and later will be listed here.
- Field Service Bulletins released prior to October 2018 will be found using links on the Legacy Field Service Page.

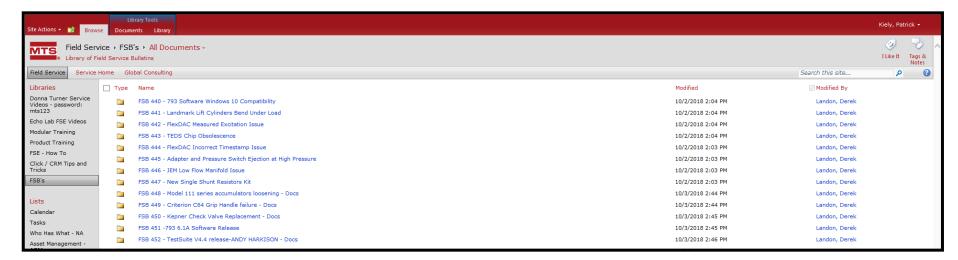




Field Service Bulletin link & Field Service Bulletin Downloads link

- From the Field Service Intranet Page use the Quick Links to access the Field Service Bulletins.
- These links will direct you to Field Service Bulletins located on the Field Service SharePoint site.
- These two links on the Field Service Intranet Page take you to the same site and are an alternative way to get to the Field Service Bulletins located on the Field Service SharePoint site.

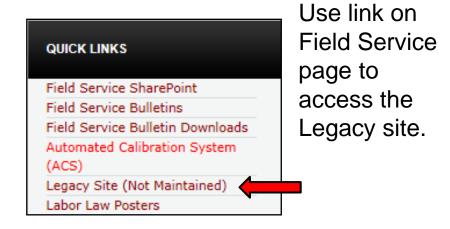






Legacy Field Service Intranet Page

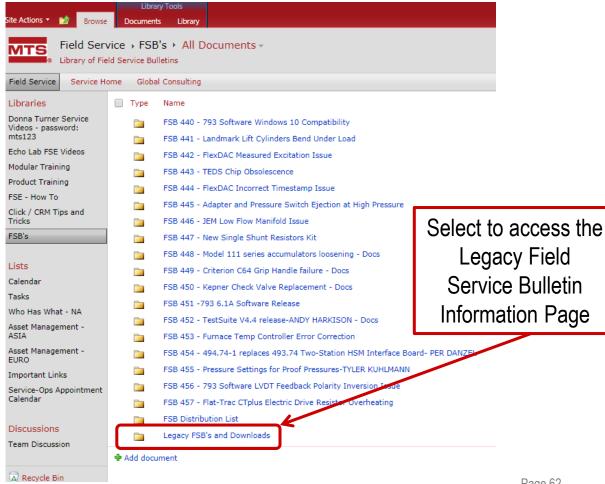
- To access the Legacy Field Service intranet page
 - NOTE: This Legacy page will not be maintained.
 - From the home page at intranet.mts.com click the "Groups" link near the top of the page
 - Select the "Service" link from the groups page to take you to Field Service page
 - Use the link at right to connect to the Legacy Site
- Legacy MTS Field Service contains various FSE related topics
 - Service Kit part numbers and parts lists
 - Legacy Field Service Bulletin archive
 - ACS FAQ and information
 - Other support topics





Legacy Field Service Intranet Page

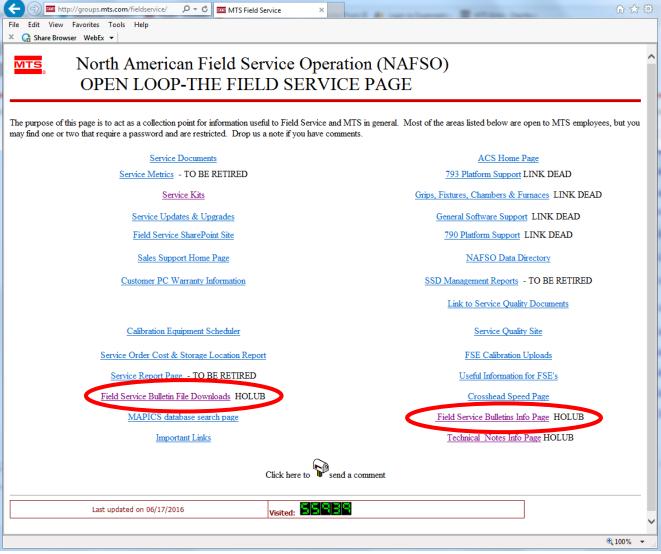
From the Field Service Share Point Page there is an alternative link to the Legacy FSB's and Downloads right at the bottom of the FSB's page.



Legacy Field Service Page Open Loop - Field Service Intranet Page

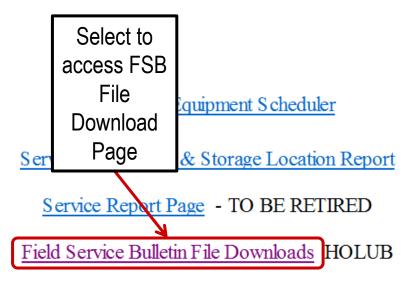


» NOTE: Only Field Service Bulletins earlier than October 2018 will be located on the Legacy Field Service Page.



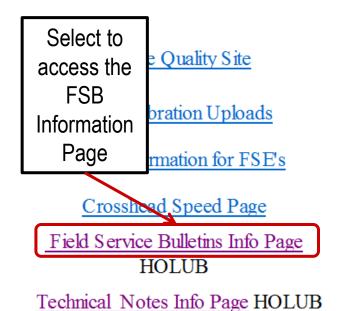
Legacy Field Service Page Field Service Bulletin Access





MAPICS database search page

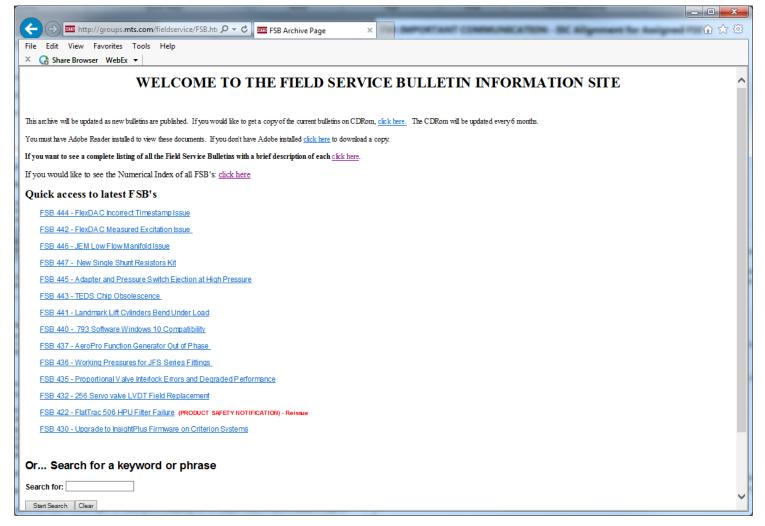
Important Links







Legacy Field Service Page Field Service Bulletin Page





Legacy Field Service Page Field Service Bulletin File Download Page

