## COMPLIANCE WITH ACCREDITING BODY

## 1.0 PURPOSE AND SCOPE

Larson Davis complies with Accreditation Bodies in accordance with their policies and reviews these policies when they are updated, changed, released, or obsoleted by the Accrediting Body. After review, Larson Davis modifies, corrects, or adjusts its own policies and processes to ensure compliance to the Accreditation Body's published policies.

In the case of ISO/IEC 17025 Accreditation, Larson Davis uses A2LA as its Accrediting Body. As required in section 4.1.2 of ISO 17025, this document lists the specific A2LA policies to which Larson Davis complies. Changes to these policies are carried out by A2LA and Larson Davis is notified by A2LA when such changes occur.

## 2.0 AFFECTED DEPARTMENTS

Engineering

Logistics

Manufacturing

Quality

## 3.0 REFERENCE DOCUMENTS

ISO/IEC 17025

R101 - General Requirements: Accreditation of ISO/IEC 17025 Laboratories

R102 - Conditions for Accreditation

R103 - General Requirements: Proficiency Testing for ISO/IEC 17025 Accredited Laboratories

R103a - Annex: Proficiency Testing for ISO/IEC 17025 Laboratories

R105 - Requirements When Making Reference to A2LA Accredited Status

P102 - A2LA Policy on Measurement Traceability

R205 - Specific Requirements: Calibration Laboratory Accreditation Program

P104 - Policy for Claims of Measurement Uncertainties for On-Site Calibrations on Scopes of Accreditation

P109 - Technical Consensus Decisions from the Measurement Advisory Committee

R104 - General Requirements: Accreditation of Field Testing and Field Calibration Laboratories

## 4.0 RESPONSIBILITIES & AUTHORITY

The Quality Manager, Logistics Manager, Production Manager, Sales Manager, and Metrology Engineer have the responsibility to review changes to A2LA policy and determine if the policy changes affect their respective departments. When such policy changes require updates to procedures, the DCO process is initiated. Training is performed for affected departments even when a DCO is not released as a result of A2LA policy changes.

## 5.0 DEFINITIONS

Accreditation Body: An organization that evaluates and audits laboratories for conformance to International Standards, such as A2LA, NVLAP, etc.

Conformity: Fulfillment of specified requirements.

LD: Larson Davis a division of PCB Piezotronics, Inc.

Laboratory: The portion of the organization that calibrates and/or tests.

Metrology: The science of measurements.

## 6.0 SAFETY PRECAUTIONS

None

## 7.0 EQUIPMENT & MATERIALS

None

## 8.0 DISTRIBUTION

* Engineering
* Production
* Repair and Calibration
* Quality Assurance

## 9.0 REVISIONS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DCO #** | **REV** | **DATE** | **INITIAL** | **CHANGES** |
| 1490 | A | 5/1/14 | SJA | Initial Release |
| 1560 | B | 5/7/15 | SJA | Updated procedure index |
|  |  |  |  |  |