

ACCOUNT CREDIT INFORMATION

CUSTOMER ACCOUNT NUMBER

BOLDED areas are required

NEW CUSTOMER

CHANGE IN TERMS

CHANGE IN LINE OF CREDIT

CO # **SCHEDULED SHIP DATE**

COMPANY

ADDRESS

PERSON PLACING ORDER

(Purchasing or End User)

TELEPHONE

FAX #
(req. for Intl)

ACCOUNTING CONTACT

E-MAIL
(req. for Intl)

DESIRED TERMS

DESIRED AMOUNT

SALES & ACCOUNTING COMMENTS:

SALESPERSON APPROVAL

SALES MGMT APPROVAL

3 CUSTOMER CREDIT REFERENCES ATTACHED

ACCOUNTING APPROVAL

MANAGEMENT APPROVAL

APPROVED LINE OF CREDIT

APPROVED PAYMENT TERMS